

Grangetown Primary School Access Plan as at 2019 - 22

Access to the Physical Environment

	Targets	Strategies	Timescale	Responsibility
Short term	<ul style="list-style-type: none"> To ensure front step onto school front entrance (through gate) is lowered to 5mm or lower (or graded). 	<ul style="list-style-type: none"> Site manager to agree timescale with school management. Sourcing and costing of work to be a short term priority with timescale for completion to be decided based on investigation into cost etc 	Initial investigations completed by end of Autumn Term 2020	SC
	<ul style="list-style-type: none"> To ensure Accessible Parking Space is located near school entrance 	<ul style="list-style-type: none"> Site management should undertake liaison with the Highways Department to review. 	<p>Autumn term 2019 for contact with Highways</p> <p><i>Contacted Highways – see letter from LA. Not feasible</i></p>	SC
	<ul style="list-style-type: none"> Install Portable Induction Loop to be based in new reception area but available for use around school. 	<ul style="list-style-type: none"> Purchase from online supplier and put up signs informing of its availability. 	<p>Autumn Term 2019</p> <p><i>Bought and present</i></p>	SC
	<ul style="list-style-type: none"> Put up tactile signage from main entrance, through reception and into lower corridor at key locations. 	<ul style="list-style-type: none"> Purchase from online supplier. It is recommended that a 'way finding' review be undertaken for the school. 	<p>Autumn Term 2021</p> <p><i>Braille signs in place</i></p>	SC

	<p>Particularly in terms of main locations and accessible toilet</p> <ul style="list-style-type: none"> • Ensure that any disabled pupils, adults and visitors can be safely evacuated as applicable 	<ul style="list-style-type: none"> • Put in place Personal Emergency Evacuation Plans for any disabled pupils, where and when necessary. Seek advice from LA if necessary. Put in place management procedure for ensuring safety of Disabled adults and visitors. • Some fire exits (eg from main Hall) do not have level thresholds and do not have ramps making egress potentially difficult for wheelchair users or others with mobility issues. Install 'humps' / graded approaches to the exits which would allow egress for wheelchair users. The gradients should be colour contrasted to indicate the presence of a gradient. This will ensure people do not stumble. The fire exit doors should have a 800mm clearance width with flush threshold. BS8300 - The threshold is level or, if a raised threshold is unavoidable, it has a total height of not more than 15mm. 	<p>Immediately upon becoming necessary</p> <p>By end of 2022</p>	<p>SC</p> <p>SC</p>
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	<ul style="list-style-type: none"> General site maintenance and upkeep required to maximise accessibility for people with visual impairments particularly 	<p>Site management should review situation, implement a management procedure to ensure that a clearance width is available at all times.</p> <ul style="list-style-type: none"> Any external seating, plant pots etc need to be made more visible through colour contrasting as they could cause a stumbling/trip hazard. All structural columns to have colour contrast or markings at two heights in accordance with BS8300. 	Spring Term 2022	
Medium term	<ul style="list-style-type: none"> Improvements to doorways throughout school 	<ul style="list-style-type: none"> Level or reduce thresholds to 15mm to allow access for wheelchair users All office doors to have vision panels at the correct heights to prevent a collision hazard for wheelchair users and people of small stature (with a minimum visibility zone between 500mm and 1500mm from floor level and located at the side of the leading edge. Glass should comply with BS6206.) 	<p>Before end of Summer/Beginning Autumn 2025</p> <p>Rolling programme throughout 2024-2028 academic years</p>	<p>SC</p> <p>SC</p>

	<ul style="list-style-type: none"> • Improvements to main accessible toilet so that sink can be reached from toilet pan. Additionally confirm that toilet roll holder can be reached while sat on the toilet. • Reset button cannot be reached from both toilet seat in both accessible toilets currently. 	<ul style="list-style-type: none"> • Sink and reset button to be repositioned closer to toilet in line with regulations. <ul style="list-style-type: none"> ○ According to BS8300 the emergency assistance pull cord should be provided with two red bangles of 50 mm diameter, one set at a height between 800 mm and 1000 mm and the other set at 100 mm above floor level. <p>BEING USED AS STORAGE</p> <ul style="list-style-type: none"> • 	Autumn 2025	SC
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<p>Long term</p>	<ul style="list-style-type: none"> • Key corridors are too narrow for egress by wheelchair or other mobility aids. Applies to corridor joining infant and junior school and to a lesser extent the hallway accessing the accessible toilet. 	<ul style="list-style-type: none"> • It is recommended that an architectural feasibility study be undertaken to assess the possibility of widening these corridors and likely cost implications. • According to BS8300 – There should be a clear width of corridor not less than 1200mm. Turning circle of 1800mm diameter at a corridor junction acts as a passing place and allows a wheelchair user to turn and return in the other direction. Clear width of at least 1000mm where there is a permanent obstruction over a short distance. • Specialist advice should be undertaken to install alarm/alerting systems for people with impaired hearing, such as flashing beacons and vibrating devices. If flashing beacons are used, supplement with signage to indicate purpose. 	<p>County to be informed and timescale to be advised based on their Access Strategy</p> <p><i>Emailed to Dean Griffiths SOP Jan 2020</i></p>	<p>SC/ LEA</p> <p>SC</p>
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	<ul style="list-style-type: none"> Flashing beacons to be installed to assist people with visual impairments in case of fire A lift is required for any wheelchair users or anyone with severe mobility issues to be able to access the upper floors Door at main entrance to be automated with the intercom easily reached from both a sitting and standing position directly in front of door. Alternatively, if door is to swing outwards the intercom to be placed at top of ramp with a clearly identified 'swing' opening space marked on the floor. 	<ul style="list-style-type: none"> BS8300 - A fire alarm should emit a visual and audible signal to warn occupants with hearing or visual impairments. Ensure county are aware and discuss likely timeframes. Site manager to inform County so that it can be added to their strategic Access Plan 	<p>Budget identified by 2030</p> <p>County to be informed and timescale to be advised based on their Access Strategy</p> <p>Budget identified by 2028. Governors to decide by this point whether this is possible with funding from County with installation by 2030 Completed February 2021</p>	<p>SC/LEA</p> <p>SC/LEA</p>
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Curriculum

	Targets	Strategies	Timescale	Responsibilities
Short term	<ul style="list-style-type: none"> • Ensure all staff have access to specific training on disability issues • ASD • HI • VI • Global delay 	<ul style="list-style-type: none"> • Use staff audit to identify training needs and inform Professional Development process. 	Spring 2022	SC/ALNCO
	<ul style="list-style-type: none"> • Ensure all staff are aware of any disabled pupils' curriculum access where applicable 	<ul style="list-style-type: none"> • Set up system for information to be shared with appropriate staff (including lunchtime supervisors) where applicable • Display essential safety information relating to individual pupils' needs in staff room 	<p>Beginning of term or as pupils are admitted as appropriate</p> <p>As and when necessary</p>	<p>SC/ALNCO</p> <p>SC/ALNCO</p>
Medium term	Ensure all IT software and resources are adapted for use by people with visual impairments	<ul style="list-style-type: none"> • Audit all SEN ICT and other resources. Order further resources as necessary 	<p>Audit – by end of Summer Term 2022</p> <p>Improvements identified – Autumn Term 2022</p> <p>Spending plan in place – Spring 2023</p> <p>(See also long term)</p>	SC/ALNCO
Long term	<ul style="list-style-type: none"> • Ensure all staff have refresher disability equality training. 	<ul style="list-style-type: none"> • Set up refresher INSET training for SLT/ all staff on Equalities/ Disability Equality Duty 	Review current needs in 2028	SC/ALNCO

	<ul style="list-style-type: none"> Ensure all IT software and resources are adapted for use by people with visual impairments 	<ul style="list-style-type: none"> Ensure new staff access similar CPD courses Governors to agree in principle to upgrades of IT equipment with accessible technology for range of impairments and conditions, based on audit undertaken under medium term targets 	<p>All staff to have completed by 2032</p> <p>Agreement with LEA what is in scope for school to purchase and what is available through LEA budgets with purchases of priority equipment to begin no later than 2030 (dependant on negotiations with LEA)</p>	<p>SC/ALNCO</p> <p>SC</p>
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Access to Information

	Targets	Strategies	Timescale	Responsibilities
Short term	<ul style="list-style-type: none"> Review information to parents/carers to ensure it is accessible 	<ul style="list-style-type: none"> Consult parents/carers about access needs when child is admitted to school 	Ongoing	SC
		<ul style="list-style-type: none"> Review all letters home to check that they are written in Plain English 	Ongoing	SC
		<ul style="list-style-type: none"> Produce newsletter in alternative formats e.g. large print, Braille, audio according to need 	According to need/on request	SC

	<ul style="list-style-type: none"> Inclusive discussion of access to information in all annual reviews 	<ul style="list-style-type: none"> Consult with parents/carers and children about access to information and preferred formats in all reviews Develop strategies to meet needs 	<p>As and when necessary</p> <p>As and when necessary</p>	<p>SC</p> <p>SC</p>
Medium term	<ul style="list-style-type: none"> School corridor and classroom displays are accessible to all 	<ul style="list-style-type: none"> Review any laminated (or similar) wall displays for reflections from windows or lighting and replace or move as necessary 	To be built into regular teaching assessment from Autumn 2020	SC
Long term	<ul style="list-style-type: none"> Heighten awareness of mainstream staff in relation to strategies and procedures employed by speech therapists for SLCD pupils 	<ul style="list-style-type: none"> Provide training in relation to SLCD issues, for all staff 	By 2025	Speech therapist/ LEA SLCD Team